

APEX2100

# Admissions

# ADMISSIONS

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## Policy Statement

The Apex2100 academy is an international co-educational day school for children aged 10-18 and, in line with our mission to provide a first-class education all our athletes, we operate a selective admissions procedure to identify students with either established alpine ski ability or athletes who show great sporting potential. We aim to make our visit days as positive an experience as possible for prospective athletes and to put them at their ease. We are an open and friendly community and we encourage parents of prospective athletes to contact us with any queries they might have.

At Apex2100 we are fully committed to ensuring that the admissions register is maintained in accordance with Education (Pupil Registration) (England) Regulation 2006. We welcome students of all faiths and none, and we conduct admissions in a fair and non-discriminatory way so that prospective students are not discriminated against on the grounds of race, colour, religion, nationality, ethnic or national origins, or on the grounds of any form of special educational need or learning difficulty or disability. The school takes reasonable steps to avoid putting disabled students at a substantial disadvantage in matters of admission. We welcome additional information from parents to help us make such adjustments in our assessment procedures.

This policy applies to all members of our school community.

Apex2100 is fully committed to ensuring that the application of this policy is non-discriminatory in line with the UK Equality Act (2010). Further details are available in the school's Equal Opportunity policy document.

Apex2100 seeks to implement this policy through adherence to the procedures set out in the rest of this document.

In line with our Provision of Information policy, this document is available to all interested parties on our website and on request from the main school office ([office@apex2100.org](mailto:office@apex2100.org)) and should be read in conjunction with the school's Behavior and Discipline policy and Exclusions, Expulsion, Removal and Review policy.

This document is annually reviewed by Head of Admissions or as events or legislation change requires. The next scheduled date for review is 01/09/2020

## Admissions Procedures

### Registration

- We consider Intakes of all ages in our age range including at Key Stage 5 at Sixth Form.
- Parents may register their children at any time but, in order to take part in the visit, parents must be registered by **15<sup>th</sup> April** before the year of intended entry- NB our Year start is **June 1<sup>st</sup>**
- In exceptional circumstances, only upon approval of the Academy Director, athletes will be accepted mid-year.

- Children whose parents are moving to the area will be considered at other times.
- A non-refundable registration fee of £500 is payable.

### **Information about additional needs during entrance assessment**

In assessing any prospective student, the school may take such advice and require such assessments as it deems appropriate; the school will be sensitive to any issues of confidentiality. Based on the information given and advice received, the school is committed to making reasonable adjustments that will enable a prospective student to take up a place and to complying with its legal and moral responsibilities under the Special Educational Needs and Disability Act 2001 and the Equality Act 2010.

### **Entrance Examination U10 to U16**

- The entrance examination for ages U10, U14 and U16 will take place on the athletes visit to Tignes. The tests consist of written papers in English comprehension, Mathematics and Verbal Reasoning. There is also an English as an Additional Language which can be taken instead of the English comprehension for those whom are educated in a language other than English NB this can include English speaking families who attend non-English speaking schools.
- For entry to the Senior School (11+), written papers are set in English and Mathematics. For entry at 14+ and above, candidates also sit a Science paper.

All papers are designed to bring out the skills and potential of the children, whatever they may have covered in the past. It is school policy not to issue past papers. All candidates are also interviewed on the day of the entrance examination. A report will also be requested from the child's current school as part of the admissions process.

### **FIS Entry**

Candidates attend the FIS Assessment Week when tests and interviews are carried out. A report will be requested from the athlete's current school is also required as part of the admissions process.

All applicants to the academy are also required to partake in Skiing and physical assessments which are designed to challenge prospective athletes in a variety of physical contexts. In the skiing section, there will be a variety of terrains and contexts which athletes will be exposed to during the visit days. The physical aspects of the admissions process will include some fitness, agility and coordination tests and also some form of team sport.

Places are offered subject to the candidate meeting the following requirements:

There is no academic requirements for access into the Apex2100 academy, and places will be offered on the basis of our professional in the areas of LEARN, TRAIN, PREPARE will write a report back to the Head of Admissions which will form the basis of the decision in conjunction with the Academy Director, whom has the final say on the decision.

### **Decisions**

Decisions about whether to offer a prospective student a place are made on the basis of entrance examinations (where these are taken), interview, sporting performance and references from prior educational establishments. Offers of places are normally made within a fortnight of the entrance examination / assessment although this may be extended if the Academy is seeking further references. Parents then have a period of time (usually a few weeks) to make a final decision.

## Appeals

Parents or guardians who wish to appeal against a decision not to offer a place to an applicant may appeal in writing to the Academy Director of Apex2100. Who will review the evidence, make a considered judgement and notify parents or guardians within two weeks.

If parents or guardians are unhappy with the decision made by the Performance Director of Apex2100, they may refer the matter to the CEO of Apex2100. The decision of the CEO is final.

## Scholarships

Skiing or Sporting Scholarships are available at all ages.

The scholarship levels are limited to the following levels: 100%, 75%, 50% and 25% off the fees, which are set out in our fees document that is available upon request from the Head of Admissions [admissions@apex2100.org](mailto:admissions@apex2100.org)

All scholarships are available to internal and external candidates and are reviewed on a yearly basis. Exhibitions (lesser awards) may also be available according to the calibre of the candidates.

## Sibling Discounts

Apex do not offer sibling discounts to new applicants.

## Admissions Register

From the beginning of the first day on which the school has agreed or been informed that the student will attend the school, an entry will be made in the school's admissions register in line with the Education (Pupil Registration) (England) Regulations 2006. The register is held in electronic format and is held on the school's mainframe. Regular backups are made and printed in hard copy format and are securely held in the Academy Head's office.

The Head of Admissions ([admissions@apex2100.org](mailto:admissions@apex2100.org)) is responsible for the administration of the Admissions Register at the school.

The following student details are recorded in the register and will be kept for at least 3 years:

- Students name in full
- Gender
- Name and address of parents/guardians and/or carers.
- An emergency contact number
- Day, month and year of birth
- Day month and year of admission or readmission to the school
- Name and address of the last school attended (if any)
- Indication of boarding or day attendance (boarding schools only)
- If an amendment is made to the register, the name of the person and date of amendment must be clearly recorded along with clear distinction between the original entry and the correction.

Inclusion/deletion from the register is done according to the Education (Student Registration) (England) Regulations 2006.

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Authorised By	Name	Date
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